

# **Fritton with St Olaves Parish Council**

Chairman: Allan Mendum

Vice Chairman: Stannas Bellaby

## **Minutes from the Parish Council Meeting held on Thursday 28<sup>th</sup> May 2020 Remotely using zoom.**

### **Present:**

Vice Chairman - Stannas Bellaby, Judith Bosworth, K. Nunn, Margaret Johnson, Peter Storey, Rowland Dunn, John Burton, Parish Clerk Kate Palmer and Borough Cllrs Myers and Cameron.

*The meeting commenced at 7.02pm*

### **PUBLIC SECTION**

Borough Cllr Cameron reported she had received an email from County Cllr Grant which will be read out during item 12.

Borough Cllr Myers reported GYBC have now started holding their meetings remotely. Responses from the planning department as they are not currently fully staffed. There has not been a decision made with the reopening of tourist areas in the borough.

*With no further business the public section was closed and the main meeting commenced at 7.05pm*

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllrs Mendum, Rose and Stephens and County Cllr Grant. To accept the apologies Proposed Cllr Johnson, Seconded Cllr Nunn. All In Favour.

### **2. DECLARATION OF INTEREST**

There were no declarations of interest.

### **3. APPROVAL OF NEW STANDING ORDERS**

To approve the new standing orders which allow the Parish Council to undertake Parish Council meetings remotely while social distancing is in place. Proposed Cllr Nunn, Seconded Cllr Bellaby. All In Favour.

### **4. MINUTES**

Minute's from the meeting held on 30<sup>th</sup> January 2020 had been circulated to all members prior to the meeting. To accept the minutes as a true and accurate record Proposed Cllr Nunn, Seconded Cllr Bellaby. All In Favour.

### **5. MATTERS ARISING**

-Cllr Johnson reported she has again been contacted by a concerned resident about the vehicles being parked on the corner of Herringfleet Road, and the what looks like abandoned car which has been left for several months in the layby. When the number plate details have been provided all details will be passed onto Andy Grant via the Clerk as both issues have already been reported to Highways Dept and the Civil Parking Enforcement Officers.

-It was agreed the Parish Council to send a thank you letter to Myhills Nurseries for generously donating the new plants for the village planters and to Mr Stefanus Oosthuyen for kindly undertaking the planting.

### **6. ADMINISTRATION & FINANCIAL MATTERS**

<b>Cheque Number</b>	<b>Detail</b>	<b>Amount</b>
100656	K. Palmer- February Salary £429.51, less tax £85.80, less 20p, plus £10 monthly tele/broadband allowance	£353.51

100657	K. Palmer -March Salary £429.51, less tax £86, plus £10 monthly tele/broadband allowance	£353.51
100658	HMRC -Tax from K. Palmer - February & March wage	£171.80
100659	Broads Society annual subscription	£19.00
100660	K. Palmer – refund for 2 <sup>nd</sup> class postage stamps	£14.64
100661	Fritton Institute – Annual Rent for office	£100.00
	<b>Total</b>	<b>£1012.46</b>

Cheque Number	Detail	Amount
100662	K. Palmer- April Salary £429.51, less tax £85.80, plus £10 monthly tele/broadband allowance	£353.71
100663	K. Palmer -May Salary £429.51, less tax £86, plus £10 monthly tele/broadband allowance	£353.51
100664	HMRC -Tax from K. Palmer – April & May wage	£171.80
100666	BHIB – Parish Council Insurance	£330.75
100667	Norfolk alc – subscription	£179.99
	<b>Total</b>	<b>£1389.76</b>

To approve the above payment sheets covering April and May and also retrospectively the sheet covering February and March which would have been approved at the March meeting. Cllr Nunn, Seconded Cllr Johnson. All In Favour.

## 7. 2019/20 YEAR END ACCOUNTS

The Clerk had circulated to all members prior to the meeting a copy of the income/expenditure sheet, bank reconciliation and budget to spend report. To approve the year end accounts proposed Cllr Nunn, Seconded Cllr Johnson. All In Favour.

Please note a copy of the reports are appended to and do form part of the minutes.

The Clerk reported that due to the Parish Councils income and expenditure both being under £25,000 the Council can certify itself exempt from External Audit. Therefore the exemption certificate will be signed by the Vice Chairman and then will be sent to the External Auditors Littlejohn, the certificate along with accounting statements will be published on the Parish Council website.

## 8. INTERNAL AUDIT REPORT

The Clerk reported the 2019/20 internal audit has now been completed by the Internal Auditor Pauline James. Page 4 of the AGAR has been signed with the following observations noted:

-Financial Regulations should be reviewed, and checks that are appropriate and relevant should be included. The I.C.O. checks must be recorded in the minutes to support the system of internal controls. -All cheque counterfoils must be signed.

## 9. APPROVAL OF ANNUAL RETURN

The Clerk read through the annual governance statements and accounting statements on the annual return. Each statement was duly answered yes by all members and approved. To Propose approval for both the accounting statements and the governance statements en bloc Cllr Bellaby, Seconded Cllr Nunn. All In Favour.

## 10. PLANNING

The following planning comments had been received via telephone and email from members and already submitted to GYBC or the Broads Authority.

REF BA/2019/0452/HOUSEH Bridge Close, Beccles Rd St Olaves  
Installation of mooring posts, power point, water supply

The Parish Council agreed to submit no objections subject to neighbour's comments with the following conditions for the above application:

- The River wall and public right of way are not affected in any way
- For road safety reasons there is no increase in the volume of traffic that uses Bridge Close (from the A143) to the house and moorings as it is very close to the bridge, mooring must be for private use only.
- Mooring must be limited and the size of boats monitored

06/20/0106/F Ivy House, Beccles Road, Fritton A terrace of three, two bed dwellings

The Parish Council objects to the application above due to following reasons:

- The development is too big in size on such a small plot.
- Access in this particular area of the village is already very limited at the end of Church Lane, the proposed development would make the situation worse.
- Drainage would be an issue on an already overloaded system.
- Major concerns with the lack of car parking. Visitors may be forced to park on the grassed area where the village sign is.
- Concerns that the development may inhibit access to the Church.
- The design of the proposed dwellings are not in keeping with other dwellings in the village.

REF 06/20/0143/F Caldecott Hall, Beccles Road, Fritton  
157 static caravans including landscaping and footpaths

The Parish Council **strongly objects** to the planning application above due to the following reasons:

- The pictures provided do not show clearly the two sets of overhead power lines that cross the site. The Parish Council are very concerned to install living accommodation underneath electric pylons, there could be a potential significant health risk. On previous planning applications the layout has been considerably constrained because of these cables. Do you have the most up to date information on the impact of these cables?
- The layout of the site is horrendous; the vans are very densely packed together.
- Lighting from the site would be an issue, there have previously been night vision problems on the site so this would need to be addressed.
- The lack of services in the village, nothing in place to support such a development such as shops, doctors etc.

- The sewage system in the village would not be able to cope with this size of a development, it would cause great problems further into Fritton.
- The roads in the village are not big enough to support the extra traffic that would be generated, it would create a great problem in particular along New Road and Sandy Lane.
- How would the development impact other local services such as waste collection?
- There would be a great amount of extra pressure on transport and utility structures which would not be acceptable.
- Also concerns would there be a facility to link this development up with the Wild Duck Holiday Park which would again put great pressures on roads and utilities?

APP: BA/2020/0089/HOUSEH    Crosswinds, Priory Road, St Olaves    Rear Balcony  
 The Parish Council agreed to submit no objections subject to neighbour's comments for the planning application above.

The following application has been approved:

APP: BA/2020/0089/HOUSEH    Crosswinds, Priory Road, St Olaves    Rear Balcony

#### **11.ANNUAL PARISH COUNCIL MEETING**

In relation to the information concerning Annual Parish Council Meetings received from Nalc that states due to social distancing restrictions Parish Council are not required to hold this meeting in 2020, all positions if agreed can roll over until May 2021. It was agreed by all members not to hold the Annual Parish Council Meeting this year. The Clerk stated the next meeting is due to be held on Thursday 30<sup>th</sup> July. Members were asked if they would like to undertake an additional meeting in June. It was agreed by all members an additional meeting in June would not be needed.

#### **12. NEW ROAD FRITTON PASSING POINTS**

Borough Cllr Cameron read through an email from County Cllr Grant that stated he had spoken to the Environmental Rangers, NCC Highways will be clearing and pushing back some of the waste but not all. Some of the passing places have been created over the years by natural erosion beside the highway as opposed to specifically being installed by NCC Highways. An order has been raised to clear this but is not seen as essential as you can still pass down the road. Cllr Nunn stated he and other Councillors have received many complaints from Parishioners concerning this during the last few weeks. One complaint stated the road now looks like a single lane slum. A letter has been drafted to send either to Newcombe Estates or to the Police depending on who instructed for the debris to be left.

Cllr Storey confirmed he was instructed by the Police to undertake the works to reduce parking places. Following this he notified Newcombe Estates who agreed if this was instructed by the Police to go ahead, this occurred at the beginning of the lock down period when the government said to reduce the amount of people visiting local beauty spots. Cllr Storey added no one has as yet asked him to remove the debris, he also reported he has received a great amount of negative press including name calling and being named on a Facebook post. Cllr Storey confirmed he will clear the debris when asked to do so by the Police, the Police had also advised him that soil is not classified as fly tipping. Cllr Storey added he had not left the soil at the various passing points, the only areas he dealt with were: two tree trunks outside his gate, plus two trunks further up the road, 2 tree trunks opposite Tinks Wood (near

Sharks Teeth) and at a further 60 yards down New Road two tree trunks and soil were left. He did not leave the soil at the other sites. After further discussion it was agreed by all members to send the letter to the Police to get the matter resolved.

With no further business the Chairman then gave thanks to all members for attending the meeting.

***With no further business the meeting was then closed at 8.00pm***